



Fr. Kevin Liebhardt, Pastor	Benjamin Russo
Charles Hunt, Director of Religious Education	Dave Rossetti*
Beth Rossetti, Pastoral Minister	Anna Rhodes
Tim Shell, Deacon	Rick Jablonski
David Howell	Carol Horgan
Leslie Simpson	Paul Herman*
	*excused

**ST. JUSTIN MARTYR PARISH PASTORAL COUNCIL
MINUTES OF MEETING
Tuesday January 17, 2017**

Prayer and Faith Sharing: Apostles Creed and Reading: 1 Corinthians 1:10-13, 17

Minutes of the November 15, 2016 meeting were approved with corrections.

DISCUSSION/DECISION ITEMS:

Refurbishing the Church: Fr. Kevin reported that the Refurbishing committee met on December 11, 2016. We have two estimates for the renovation of the worship space. The average of the estimates is \$253,000. They met with an architect to develop a design for an addition to make the restrooms handicapped accessible. Fr. Kevin distributed a copy of a schema showing the design. After some reworking they received an estimate for the proposal from a contractor for \$202,500. Finance council has reviewed the estimates and the available funds. There is a total of \$350,000 available from Rooted in Faith (\$150,000 to \$200,000) and that we could safely use \$150,000 from the endowment for the renovation/addition. Originally it was planned that the worship area renovation would be Phase 1 and the restroom renovation/addition would be Phase 2. After review the committee agreed to change the priorities. Now the restroom addition will be Phase 1 and the worship area phase 2. We have made a formal proposal to the Diocese. They have to come out for a site visit before a decision can be made.

Lenten Mission: Leslie Simpson and Charlie Hunt discussed the Mission. Plans are going well. The Mission is March 12 through the 15th. There will be a Mass Monday through Wednesday at 9:00 am and Fr. Conley will be available for confessions or to meet with parishioners during the day, each evening there will be a service and Fr. Conley will talk about the Mission themes. Leslie distributed a handout or members to review.

Date Night: Deacon Shell said that Date Night is February 11th. It begins with 5:00 PM Mass and seating begins at 6:00. The focus for the evening is the meaning of Love using St. Paul's Letter to the Corinthians. Date night offers couples a chance to have a good discussion. They get to focus on each other and even have fun. St. Mary Magdalen and Holy Redeemer Parishes have

been invited. This was inspired by Pope Francis' writing the Joy of Love. They are hoping to have another date night on October 14.

Open Discussion: Encouraging Youth /Young Professional Interaction: Council members were asked to think about what parish events or activities would appeal to people in their 30s and how we can reach them to encourage participation in the parish. This will be discussed at future meetings.

UPDATES & REPORTING:

Religious Education: Charles Hunt

60 Minutes with Christ/RCIA

60 Minutes with Christ continues to have a good response, approximately 20-25 parishioners attend. Most parishioners come regularly while others attend when they can. There was a drop in attendance due to inclement weather. It is back up now.

PSR

Teachers enjoyed the annual Epiphany Party on Monday the 16th. It was a good time to eat, drink, share gifts and say thanks for all that the teachers do so generously.

Teachers will be presenting 'Called to Protect' lessons to students over the next two classes. These age appropriate lessons inform students about protecting themselves from predators.

Parish Lenten Mission

Preparation continues with ads and bulletin announcements. The worship committee is working on the music and readers. Leslie Simpson is doing a fabulous job in spearheading the preparation.

Lenten Book Discussion

I will be having a Lenten book discussion group using Scott Hahn's book, The Lamb's Supper. It will be held on 3 consecutive Friday afternoons.

Sacramental Preparation

The parish second graders will be celebrating First Penance on February 12. A First Penance workshop will be held the Monday prior to help prepare the youngsters for this special encounter with the merciful Jesus.

SacREd

A fourth grader is taking special preparation to make his First Confession and Holy Communion.

Worship Commission: Fr. Kevin

The Commission met on January 10th. They reviewed Christmas Liturgies, everything seemed to go well. Tom is introducing a new Mass setting for a common diocesan Mass. They received the outline for the Parish Mission services. Several songs and instrumentals are needed to be planned for each evening. Tom will do Sunday and Tuesday and the Contemporary Choir will do Monday and Wednesday.

Finance Council: Fr. Kevin

The meeting was November 17. Expenses are within the budget. Offertory Collection is about \$6,000 less than budgeted.

HIGH SCHOOL MINISTRY AND PASTORAL MINISTER'S REPORT- Beth Rossetti, Pastoral Minister Confirmation 2017

- Confirmation Retreat was on December 10-11, 2016 Service projects benefited Deepwood 275 Christmas cards were written and Forbes House 38 Christmas stockings were filled and 2 bags of misc. items were sent.
- January session was completed on Human Trafficking and Catholic Social Teaching

FRESH Faith 2017

- Nothing to report. Sessions are going smoothly. Human Trafficking will be completed in January.

Pop and Praise

- Our next pop & praise is on Jan. 25 from 6-8 and is a game night.
- Parish Service Night is on February 22 from 6-8PM. Blankets will be made for Rainbow Hospital and dinner will begin at 6:00PM with a prayer service.

General

- **Stewardship Commission**
 1. Theresa Safigan and I will be meeting with Terri Baldwin on January 19 to discuss small group sharing from the Joyfully Gifted Retreat. Invitations will be sent out by the end of the month to those in attendance.
- **Protecting God's Children update:** A new *Policy for the Safety of Children in Matters of Sexual Abuse Revised 2016* and the *Standards of Conduct for Ministry Revised 2016*, has been revised for all clergy, staff and volunteers the **deadline is 31 January 2017!**

We are required to hold an "in-service" for all **clergy, staff and volunteers** on the revisions to the policies *The Policy for the Safety of Children in Matters of Sexual Abuse Revised 2016* and the *Standards of Conduct for Ministry Revised 2016*.

You can do this in-service at home by viewing them individually at the following link:

<http://www.dioceseofcleveland.org/childprotection/> Go to the bottom of the page and click on videos. View these three videos: "Child Protection Policy In-Service" – Intro & Updates

"Child Protection Policy In-Service" – Social Media Policy

"Child Protection Policy in- Service" – Background screening

Upon completion go back to the homepage and click on **Policies for Download: read the documents below and sign, returning them to Beth Rossetti.**

[Policy for the Safety of Children in Matters of Sexual Abuse \(Rev June 2016\)](#) Sign page 7-65 the first page of Appendix 7

[Standards of Conduct for Ministry \(Rev June 2016\)](#) Sign page 17. Return both pages to Beth Rossetti in the parish office.

An onsite in-service screening will be done in the ATR Room on January 24, 7:00 - 9:00PM in the ATR. An RSVP is necessary to Beth.

There are many parishioners that are not actively involved with a program but have gone through the VIRTUS session and have signed Policy for the Safety of Children in Matters of Sexual Abuse and Standards of Conduct for Ministry, if you do not complete the revised June of 2016 documents and view the video in-service you will become inactive in the diocesan data base.

Deacon's Report -Tim Shell

Church in the City. Assisted at Holy Redeemer's Mass on January 15. I am continuing my work with the Holy Redeemer confirmation catechesis program. Upcoming events include Redeemer on the Avenue Fundraiser, Superbowl Pizza and Sausage Fundraiser and St. Joseph's table. Marriage Enrichment Team has finalized plans for a second Date Night for couples. The date for the program is Saturday, February 11, 2017. Advertising is out. Announcements in the bulletin, speakers at last weekend's Masses (January 14/15). Registrations are coming in. Space is limited to forty couples.

Social Media. The Facebook page has 452 "likes," and increase in ten (10) from November. The Twitter account has 66 followers, and increase in three (3) from November. Instagram has 62 followers, an increase in six (6) from November. I am working to expand the social media effort into more of a team. Since I am not able to be at every event, the "team of reporters" would post content to the sites.

The next meeting is Tuesday February 21, 2016 at 6:30 PM.

Submitted by: Therese Ryan, Recording Secretary